



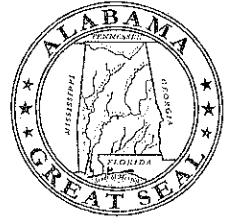
ALABAMA PRIVATE INVESTIGATION BOARD (APIB)

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The Alabama Private Investigation Board Meeting Minutes January 26, 2021

With proper and required notice having been provided to the Alabama Secretary of State's Office along with posting on the website of the Alabama Secretary of State, a meeting of the Alabama Private Investigation Board was held on January 26, 2021 online via Zoom and at 60 Commerce Street, Suite 1440, Montgomery, Alabama. The meeting was called to order at 10:01 a.m. by Chairman Charles Knight.

A quorum having been established; the following Board members participated at the meeting:

- Charles Knight – virtual
- Charles Hopkins, Jr. in person
- Jim Casteel – virtual
- Sheriff Derrick Cunningham – virtual
- Scott Hawk – virtual
- Tracy Crane – virtual

Also, in attendance was Ben Albrighton from the AG's Office - virtual, Claire Austin, Executive Director in person, Will Parker, PI Board Administrator in person, and Brenda Holden– virtual. Board Member Eddie Cox was absent.

For the Board members, all voting actions of the Board were by roll call and clarified by the Chairman after each vote.

The meeting was opened with prayer offered by Charles Hopkins.

A motion to approve the agenda was made by Charles Hopkins and seconded by Jim Casteel. Motion passed unanimously.

The minutes of October 26, 2020 were previously distributed and reviewed. A motion was made by Charles Hopkins to accept the minutes as written and seconded by Jim Casteel. Motion passed unanimously.

Claire Austin provided the Executive Director report to update the Board where the Agency is at this time. She provided the information of new applicants and renewed licenses. Will Parker also provided

the Board with information on deposited and expenditures along with some information about testing for new licensees. Claire stated there were still some issues getting the mail from the Post Office and that they received mail that was posted from November just last week.

In Old Board Business Chairman Charles Knight thanked Claire and Charles Hopkins for working diligently putting something together for the next Legislative Session. Claire shared that the Legislators would start the next Session February 2nd, working three days each week for two weeks, then pausing for one week to see where they are and how the Covid-19 situation is at that time. Also mentioned was the new study guide being developed by Jim Casteel, which has been forwarded to Kelly Riddle. They are checking to see if any additional information is needed before it is forwarded to the Board Members for review and then going to print. Claire offered to forward it to all the members once it is available.

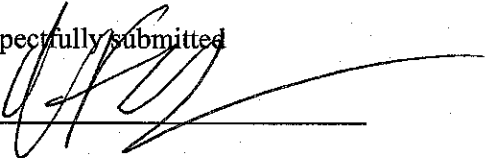
New Board Business Chair Charles Knight said that the Board should be getting together the specs for an RFP to be provided to the Purchasing Division to replace the emergency contract that they are now operating under. Claire suggested that the Board could work on that at the next scheduled meeting unless a special meeting was required; it was decided it would wait for the next regular meeting. Claire also shared that the Office Building has new signage both at the entrance of the building and at the office door.

Chairman Knight said that measures in any new bill could impact the revenue stream of the Board and that it would need to be carefully planned. Jim Casteel made some suggestions for the bill process. Also mentioned were the complaints that needed to be processed. Claire stated that there was going to be a disciplinary committee meeting following the Board Meeting and that this could be discussed with the appropriate people at that time.

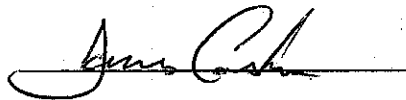
Next Board meetings dates have been set for: April 27, 2021.

There being no further business, a motion to adjourn the meeting was made by Tracy Crane and seconded by Jim Casteel. Before the vote was finalized, Scott Hawk asked if the Board would be addressing the problem of people practicing without a license. Since this will be addressed in the Bill being prepared for the next Legislative Session the subject was dropped. The before mentioned Motion by Tracy Crane and seconded by Jim Casteel passed unanimously. Meeting adjourned at 11:52 a.m.

Respectfully submitted



Charles Knight - Chairman



Jim Casteel - Secretary